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Attendance, weigh-in and descent reports

Revision 2026-10-10

Review season totals for attendance, weigh-ins and weight-loss plans.

In the side menu, open **My Team**, then select **Reporting**.

The tabs

- **Attendance**: totals by athlete and by calendar event.
- **Weigh-ins**: official and daily weigh-ins.
- **Descent Plan**: one athlete's weight-loss plan.

Read the attendance report

1. Pick a **Window**: **7d**, **30d**, **365d** or **Custom**.
2. Keep **All events in window**, or pick one event. Only events with **Athletes can check in** turned on are listed.
3. Read the summary cards.
4. Scroll the **By athlete** table for each athlete's check-ins, average per week and last check-in.

To save a copy, see Download a report.

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