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Merge duplicate athletes

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Combine two records for the same athlete into one.

If the same athlete was entered twice, merge the two records. Check-ins, weight data, wrestle-off entries, recruits and notes all move to the record you keep.

Merge two records

1. On **Roster**, select **Merge athletes**.
2. Under **Primary (keep)**, pick the record you want to keep.

   Under **Secondary (merge into primary)**, pick the duplicate.

   - Tip: under **Possible duplicates (same name)**, select names to fill these in for you.

4. Select **Merge**.
5. Confirm. The duplicate moves to Alumni.

Undo a merge

1. Find the merge under **Merge history**.
2. Select **Unmerge** and confirm.

The records are restored as closely as possible.

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